

**Superior Court of California, County of Butte
eFiling Information**

Pursuant to California Rules of Court 2.250 – 2.261, Civil Code of Procedure Sections 1010.6, and Local Rule 21, the Superior Court of California, County of Butte, accepts electronic filing (eFiling) in the following case types:

- Juvenile Dependency matters (W&I 300) – effective 3/28/17
- All Family Law matters – effective 7/1/17
- All Civil matters – effective 7/1/17
- All Probate matters – effective 7/1/17

Electronic filing in the above listed case type(s) is optional (non-Mandatory).

Electronic filing will become Mandatory in the following case types effective 7/1/18:

- Juvenile Dependency matters (W&I 300)
- Unlimited Civil matters

The Court does not accept electronic filing of any criminal matters at this time, which include felony, misdemeanor, infractions, juvenile delinquency, traffic and criminal-related mental health matters.

Electronic Filing may only be performed using an authorized eFiling Service Provider (EFSP). Visit <http://www.odysseyfileca.com/service-providers.htm> for a list of available EFSPs. As each EFSP is an independent vendor, instructions for use of each site must be obtained from the corresponding provider. Please be aware that each EFSP will also establish their own fees and rules for use. Some EFSPs may provide their services free of charge, while others may charge a per-filing or monthly flat rate fee. Some may also offer premium services that others do not. It is recommended that parties investigate the services provided by several EFSPs to determine which best meets their needs.

- In addition to any fees charged by the EFSP, a \$5 per-transaction eFiling fee will be charged for each electronically filed “envelope” (an envelope is a single eFiling submission on a particular case that may contain one or more documents).
- Parties paying Filing Fees by Credit Card will also be charged a processing fee that is a percentage of the overall transaction (filing fee per the Court’s fee schedule plus \$5 eFiling fee) to cover the cost of the credit card transaction.
- Parties paying by eCheck will be also be charged a flat fee of \$0.25 per transaction in lieu of the percentage-based credit card processing fee, plus the standard filing fee per the Court’s fee schedule.

The above fees will be waived for any party filing under an approved Fee Waiver or as a fee-exempt Government entity. Any usage fees charged directly by the EFSPs are outside the Court’s control and cannot be waived by the Court.

Pursuant to California Rule of Court 2.259(c), documents may be electronically transmitted to the Court at any time of the day. Acceptance of documents for filing shall be deemed to occur on the date the document was submitted to the Court.

The following items may not be electronically filed, regardless of the Case Type in which they are to be filed:

- Any will, codicil, or testamentary trust;
- Bond or undertaking;
- Subpoenaed documents;
- Financial institution documents, care facility documents or escrow documents as defined under Probate Code Sec. 2620, submitted by conservators, guardians, or trustees of court supervised trusts;
- California state vital records forms;
- Any documents with attachments/exhibits that cannot be accurately transmitted via electronic filing due to size or type;
- Documents typically submitted during the course of a proceeding (e.g. Trial Exhibits);
- Documents lodged with the Court provisionally under seal;
- Documents for cases under seal;
- Labor Commissioner deposit of cash or check.